



# AIA® Document G704® – 2017

## Certificate of Substantial Completion

**PROJECT:** *(name and address)*  
Madison County Annex Interior  
Improvements  
Canton, Mississippi

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: 13 September 2024

**CERTIFICATE INFORMATION:**  
Certificate Number: 001  
Date: 06 January 2025

**OWNER:** *(name and address)*  
Madison County Board of Supervisors  
146 W. Center St., Canton, MS

**ARCHITECT:** *(name and address)*  
JH&H Architects Planners Interiors PA  
1047 N. Flowood Dr., Flowood, MS

**CONTRACTOR:** *(name and address)*  
Harris Construction Services  
P.O. Box 1022, Ridgeland, MS

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

*(Identify the Work, or portion thereof, that is substantially complete.)*

All work identified in the Contract Documents

JH&H Architects  
Planners Interiors PA  
ARCHITECT *(Firm Name)*

  
SIGNATURE

Paul J. Bagley, Senior  
Principal  
PRINTED NAME AND TITLE

17 December 2024  
DATE OF SUBSTANTIAL COMPLETION

### WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

*(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*

N/A

### WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

*(Identify the list of Work to be completed or corrected.)*

All work identified in the attached punch list.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$3,440.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

*(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)*

Same as the date of the Certificate of Substantial Completion.

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Harris Construction  
Services  
CONTRACTOR *(Firm Name)*

  
SIGNATURE

Tyler Harris, Member  
PRINTED NAME AND TITLE

1-17-2025  
DATE

Madison County Board of  
Supervisors  
OWNER *(Firm Name)*

SIGNATURE

Gerald Steen, Board  
President  
PRINTED NAME AND TITLE

DATE

**Madison County Annex Interior Improvements  
23137**

**DATE:** 17 December 2024

**LOCATION:** Madison County Annex  
2941 HWY 51  
Canton, MS 39046

**SUBSTANTIAL COMPLETION:** 23 January 2024

**GENERAL CONTRACTOR:** Harris construction Services, LLC.  
P.O. Box 1022  
Ridgeland, MS 39158

**PROJECT MANAGER:** Name: Tyler Harris  
Phone: 769.798.0942  
Email: tyler@harriscms.com

The items below and enclosed provide to the best of our knowledge, information, and belief the working substantial completion punch list for the project above. Failure to include any items on this punch list does not alter the responsibility of the Contractor to complete all work in accordance with the Contract Documents.

**ATTACHMENTS:**

ITEM	COMMENTS / ACTION
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1.	Touch up paint around banister
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2. Align and touch-up chipped cabinet door



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3. Adjust Attic door to be semi-flush with ceiling tile.
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4. All Exterior doors on first and second floor shall be cleaned and prepped for paint.  
**Refer to Addendum NO.1**  
Item 1.02: Sheet I601- Finish Schedule

**GENERAL NOTES**

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1. Clean all paint off door kick plates and windows
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2. Reinstall door stops to prevent door damaging walls
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3. Clean all dirt, fingerprints, painters tape, and excess paint at all interior doors.
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**SIGNED BY:** Madison Clements; Interior Designer